



Team Kids Development Manager

About Team Kids

The Team Kids empirically-validated mission is to empower our children to change the world.

Based on positive youth development and strengthening youth assets, Team Kids promotes healthy attitudes and behavior in youth while protecting against high-risk ones. To complement the month-long Team Kids Challenge program which provides innovative opportunities for students in elementary schools in CA, AZ, NY, and VA to volunteer, Team Kids Unite encourages youth to continue participating in service beyond an academic setting. Team Kids Unite features various volunteer service projects for children, families, and youth-serving organizations anywhere.

For more information, visit teamkids.org.

Position Overview

Reporting to and in partnership with the CEO, the Development Manager will spearhead development efforts as Team Kids continues to scale its geographic and programmatic reach. A new position in the organization, the Development Manager will have the opportunity to build the development function as Team Kids continues to gain national attention and attract new partners.

Key Responsibilities

- Develop and execute annual fundraising plan according to annual budget goals.
- Secure and retain support from new individual donors, foundations, and corporate sponsors.
- Manage data entry and donor communications with all donations.
- Develop and manage donor stewardship including collaboration with the marketing/communications and program teams.
- Manage special events including an annual golf tournament and Innovative Thinkers Forum.
- Develop, track, and submit proposals and reports for all foundation and corporate grants.

Qualifications

- Bachelor's degree preferred.
- 2 years minimum of fundraising and development experience.
- Enthusiastic personality and strong interpersonal skills.
- Strong written and verbal communication skills.
- Proficient in presentation and fundraising technology.
- Strong attention to detail and ability to handle and prioritize multiple tasks.
- Ability to work independently and within a team.
- Professionalism, resourcefulness, solution orientation, and a positive attitude.
- Reliable transportation.

Interested candidates are invited to submit a resume and cover letter to jobs@teamkids.org.